



37A Queen's Gate,
London SW7 5HR, UK.
Tel: +44 (0)20 7581 7373
Fax: +44 (0)20 7581 7377

Skills reference

Dear Sir/Madam

The person named below is applying for a position on the Camp/Resort America programme in the United States. This reference serves to support the suitability of the applicant for our Counsellor, Camppower and Resort programmes, all of which require high levels of responsibility, commitment and flexibility.

The ideal applicant should have a great sense of humour, enthusiasm, motivation and a caring nature. We also look for those who are well organised and have good team work experience. The specific roles each programme entails are as follows:

Counsellor

Living and working with children between the ages of 6-16, often 24 hours a day for nine weeks. The position involves teaching/assisting with sporting, creative and outdoor activities. It is a role that requires excellent leadership skills and the ability to interact well with both co-workers and children.

Camppower

Working as camp support staff, this role can range from kitchen, laundry and general maintenance work, to cabin cleaning and janitorial duties. As the days are long and often repetitive it is a role that requires stamina and a positive attitude as well as an ability to 'get on with the job' as part of a team.

Resort

Working in a service role on an American Resort, which may be a hotel/motel, country club, mountain resort or conference centre. The role can range from housekeeping, guest services, administration, kitchen crew and maintenance duties. Resorts are looking for applicants who are independent, mature and have the ability to work well under pressure and have a positive attitude as well as the ability to 'get on with the job'.

The person providing this reference must have known the applicant for at least six months and have a sound knowledge of the applicant's character and be able to make an objective assessment. This will be an open reference which the applicant will see. If you have any reservations you wish to share with Camp America in confidence, please contact the office indicated below:

Camp America, 37A Queen's Gate, LONDON, SW7 5HR, UK.	Phone 44 (0)20 7581 7373
AIFS Przedstawicielstwo w Polsce, ul. Widok 8, 00-023 Warszawa, Poland.	Phone 48 (22) 690 68 68
AIFS Deutschland, Baunscheidtstr. 11, 53113, Bonn, Germany.	Phone 49 (0)2 28 957 300
A.I.F.S. Australia, 288A Whitehorse Road, BALWYN, Victoria, 3103 Australia.	Phone 61 (0)3 9836 0111
AIFS South Africa, 801 Pearl House, 25 Heerengracht, Cape Town, South Africa.	Phone 27 (0)21 419 5640

Your honest assessment is appreciated and will serve as a useful guide for a suitable placement to be made. As we are unable to proceed with the application without this reference your quick response would be welcomed. You may be contacted for a verbal reference once a placement is found. Thank you for your time and attention.

We do not accept references from family, friends or colleagues. References must be in English or translated into English. The translation must be verified by your interviewer.

